1. **Title of the module**

ECON5360 (EC536) Preparing for an Economics Placement

1. **School or partner institution which will be responsible for management of the module**

School of Economics

1. **The level of the module (Level 4, Level 5, Level 6 or Level 7)**

Level 5

1. **The number of credits and the ECTS value which the module represents**

4 credits (2.5 ECTS)

1. **Which term(s) the module is to be taught in (or other teaching pattern)**

Autumn and Spring

1. **Prerequisite and co-requisite modules**

Co-requisites:

ECON5000 – Mircroeconomics

ECON5020 – Macroeconomics

1. **The programmes of study to which the module contributes**

This is an elective module for all Single Honours Economics Programmes Joint Honours Programmes with a pathway option for a Year in Industry (Stage s)

The module is **NOT** available to students across other degree programmes in the University

1. **The intended subject specific learning outcomes.
On successfully completing the module students will be able to:**
	1. Demonstrate critical knowledge of how to prepare and apply for a placement
	2. Identify and understand alternative recruitment strategies employed by business
	3. Understand and demonstrate CV and letter writing skills
	4. Demonstrate knowledge and practice of competency tests and team based recruitment exercises
	5. Demonstrate understanding and practice of interview techniques
2. **The intended generic learning outcomes.
On successfully completing the module students will be able to:**
	1. Demonstrate confidence in researching business and government
	2. Articulate their individual and work-ready skills and attributes
	3. Undertake online tasks and activities relevant to employer recruitment proficiently
	4. Initiate and managing their own performance
3. **A synopsis of the curriculum**

This module is compulsory for all students in the School of Economics planning to take a year in industry placement. The first part of the module consists of workshops, which include a talk on the placements and how to improve your CV and cover letters, followed by practical sessions with one-to-one guidance. There is a session on competency tests, and one interview techniques that includes mock interviews, and finally a question and answer session on getting a placement. For the rest of autumn and spring term students on this module are able to take advantage of a two-hour drop-in session each week, for one-to-one advice on their placement search.

1. **Reading list (Indicative list, current at time of publication. Reading lists will be published annually)**
* S. Cottrell (2010), Skills for Success, Palgrave Macmillan.
* F. Trought (2011), Brilliant Employability Skills, Pearson.
* J. Van Emden & L. Becker (2010), Presentation Skills for Students, Palgrave Macmillan
1. **Learning and teaching methods**

Total contact hours: 10

Private study hours: 30

Total study hours: 40

1. **Assessment methods**
	1. Main assessment methods

The module is non-contributory

13.2 Reassessment methods

The module is non-contributory

1. ***Map of module learning outcomes (sections 8 & 9) to learning and teaching methods (section12) and methods of assessment (section 13)***

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| **Module learning outcome** | *8.1* | *8.2* | *8.3* | *8.4* | *8.5* | *9.1* | *9.2* | *9.3* | *9.4* |
| **Learning/ teaching method** |  |  |  |  |  |  |  |  |  |
| *Lecture* | **x** | **x** | **x** | **x** | **x** |  | **x** |  |  |
| *Drop-in* | **x** | **x** | **x** | **x** | **x** | **x** | **x** |  | **x** |
| *Private Study* | **x** | **x** | **x** | **x** | **x** | **x** | **x** | **x** | **x** |

1. **Inclusive module design**

The School recognises and has embedded the expectations of current equality legislation, by ensuring that the module is as accessible as possible by design. Additional alternative arrangements for students with Inclusive Learning Plans (ILPs)/declared disabilities will be made on an individual basis, in consultation with the relevant policies and support services.

The inclusive practices in the guidance (see Annex B Appendix A) have been considered in order to support all students in the following areas:

a) Accessible resources and curriculum

b) Learning, teaching and assessment methods

1. **Campus(es) or centre(s) where module will be delivered**

Canterbury

1. **Internationalisation**

The module is part of the ‘Year in Industry’ programmes and provides students with opportunities to develop a range of skills to support their securement of a placement experience in an organisation within or outside of the UK.

**FACULTIES SUPPORT OFFICE USE ONLY**

**Revision record – all revisions must be recorded in the grid and full details of the change retained in the appropriate committee records.**

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| Date approved | Major/minor revision | Start date of the delivery of revised version | Section revised | Impacts PLOs (Q6&7 cover sheet) |
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Revised FSO Jan 2018